



MEESEVA USER MANUAL

FOR

DEEPAM GAS CONNECTION



Contents

Procedure for Processing the Request at Department: -	4
Procedure for processing at Mandal Revenue officer: -	5
Procedure for processing at Agency: -	10
Procedure for processing at District Supply officer: -	15

List of Tables

Table 1: Service Information at Glance.....	4
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List of Figures

Figure 1: Deepam Gas connection Process link under Application Processing	5
Figure 2: MRO processing window in Deepam Gas connection screen	5
Figure 3: Selection of requests in MRO processing window.....	5
Figure 4: Requests in MRO processing window.....	6
Figure 5: Request selection in MRO processing window.....	6
Figure 6: Request details page of MRO login.....	7
Figure 7: Documents details page of MRO login	8
Figure 8: Send SMS in request details page.....	8
Figure 9: Editable Fields	8
Figure 10: Action taken in request details Page	9
Figure 11: Action taken in request details Page	9
Figure 12: Signing Message.....	10
Figure 13: Deepam Gas connection Process link under Application Processing	10
Figure 14: Agency processing window in Request screen	11
Figure 15: Selection of dates in Agency processing window	11
Figure 16: Selection of Mandal in Agency processing window.....	11
Figure 17: Get Details button in Agency processing window	12
Figure 18: Requests in Agency processing window	12
Figure 19: Forward to DSO for Modifications/Wrong Dealer.....	13
Figure 20: Request select and status updating in Agency processing window	14
Figure 21: Status Updated Message	14
Figure 22: Deepam Gas connection Process link under Application Processing	15
Figure 23: DSO processing window in Deepam Gas connection screen.....	15



Figure 24: Selection of requests in DSO processing window.....	16
Figure 25: Requests in DSO processing window	16
Figure 26: Request selection in DSO processing window	16
Figure 27: Request details page of DSO login	17
Figure 28: Editable fields in DSO login	18
Figure 29: Updating Wrong Dealer Details in DSO login.....	18
Figure 30: Signing Message.....	19



DEEPAM GAS CONNECTION

Government of Andhra Pradesh launches “DEEPAM GAS CONNECTION SCHEME” to women who are in Below Poverty Line (BPL) Families in Rural areas with the main objective is to provide relief to women from drudgery of cooking with firewood and to improve the health status of the Rural women folk. The Government of Andhra Pradesh has been paying refundable Security Deposit to PSU Oil Companies on behalf of the beneficiaries for release of LPG connections by PSU Oil Companies towards cylinder & regulator deposit. Citizen needs to apply through MeeSeva franchise.

Category Type	B
User Charges	INR 10/-
Challan Amount	NA
Documents Required	<ul style="list-style-type: none">◆ Application Form◆ Bank passbook
SLA	15 Working days

Table 1: Service Information at Glance

Note: The asterisk (*) denotes mandatory requirement of documents.

Procedure for Processing the Request at Department: -



Procedure for processing at Mandal Revenue officer: -

- ◆ Select “Deepam Gas connection” from Application Processing. It has been depicted in figure 1.

Application Processing

- [Aadhaar Seeding for Existing Applications](#)
- [Adangal/Pahani Corrections](#)
- [Addition Of Survey No In Adangal Request](#)
- [Agricultural Land Value Requests](#)
- [Agriculture Income Certificate Requests](#)
- [Apathbandhu Requests](#)
- [Caste Certificate](#)
- [Certified Copies of Panchanama](#)
- [CertifiedCopies Requests](#)
- [Change Of Name](#)
- [Compliance Form for License Application Requests](#)
- [Cracker License Requests](#)
- [Current Adangal / Pahani Requests](#)
- [Deepam Gas Connection Requests](#)**
- [Demarcation Requests\(HYD\)](#)

[Click here to View Dashboard](#) **G.SAVITHRI DEVI (Allur)**

1. **Regarding the DNS issue for MeeSeva department login users, we have created a step by step resolution procedure document as attached below. Follow this document and kindly let us know still if you have any issues. Click here to download for solution**
2. From now on wards all the New Civil Supplies Department Services are available for all districts.
3. As per the instructions received from IG, Police department, the additional sub articles/documents like Indian, Foreign Passport, Bank Passbook, Pattadar Passbook, title deed, postal passbook, ID cards, Ration Card, Certificates, Pension Book, Gas Book/Regulator are added under “Missing/Lost Documents/Articles” service are added. All Kiosk operators can submit the citizen applications and Dept. officers can accept and process the requests. [For official order, please click Here..!!](#)
4. For any issues, queries, Complaints regarding SSDG services, Please dial 1100 as a new SSDG help desk has setup.

Figure 1: Deepam Gas connection Process link under Application Processing

- ◆ After selection of “Deepam Gas connection” link, processing window will be displayed. It has been depicted in figure 2.

Processing - Deepam Gas Connection			
User Profile			
User Id :	NLR-ALR-MRO-1	Role :	Tahsildar
Pending : <u>2</u>	Approved : <u>7</u>	Rejected : <u>1</u>	

Figure 2: MRO processing window in Deepam Gas connection screen

- ◆ Clicks pending as depicted in figure 3.

Processing - Deepam Gas Connection			
User Profile			
User Id :	NLR-ALR-MRO-1	Role :	Tahsildar
Pending : <u>2</u>	Approved : <u>7</u>	Rejected : <u>1</u>	

Figure 3: Selection of requests in MRO processing window



- ◆ All “Pending” Requests are displayed as depicted in figure 4.



Processing - Deepam Gas Connection							
User Profile							
User Id :	NLR-ALR-MRO-1			Role :	Tahsildar		
Pending : 2	Approved : 2			Rejected : 1			
Deepam Gas Connection							
<i>You are viewing page 1 of 1</i>							
S.No.	Application No	Applicant Name	Mandal	Status	Application Date	RationCard Number	Village
1	DPM011500000458	hjfjhghj	Allur	Not Viewed	19/10/2015	RAP092702101983	ALLUR
2	DPM011500000457	KAVITHA	Allur	Not Viewed	19/10/2015	RAP092702101982	ALLUR

Figure 4: Requests in MRO processing window

- ◆ Select the Request which has to be processed as depicted in figure 5.



Processing - Deepam Gas Connection							
User Profile							
User Id :	NLR-ALR-MRO-1			Role :	Tahsildar		
Pending : 2	Approved : 2			Rejected : 1			
Deepam Gas Connection							
<i>You are viewing page 1 of 1</i>							
S.No.	Application No	Applicant Name	Mandal	Status	Application Date	RationCard Number	Village
1	DPM011500000458	hjfjhghj	Allur	Not Viewed	19/10/2015	RAP092702101983	ALLUR
2	DPM011500000457	KAVITHA	Allur	Not Viewed	19/10/2015	RAP092702101982	ALLUR

Figure 5: Request selection in MRO processing window



- ◆ After selection of the request, request details page will be displayed as depicted in figure 6.

Deepam Gas Connection Details			
User Id :	NLR-NLR-MRO-1	User Name :	MADDALA SUBRAHMANYAM
Operator Name :	TCS TEST CHANNEL	Mobile No :	917396574907
Applicant Details			
Application Number:	DPM01160000569	Ration Card No:	WAP091101900464
Applicant Name:	<input type="text" value="KIRAN"/>	Aadhaar Card No:	216285317388
Status Of the Gas:	YES	House No:	<input type="text" value="2-10"/>
Street:	<input type="text" value="NELLORE"/>	District:	Sri Potti Sriramulu Nellore
Mandal:	Nellore	Village/Ward:	<input type="text" value="SELECT"/>
Pincode:	500000	FP Shop No::	0911019
Caste:	OTHERS		
Bank Details:			
Bank Name:	STATE BANK OF INDIA	Branch Name :	NAGALAPURAM
IFSC Code:	SBIN0004724	Account No:	30603896984
Informant Details:			
Informant Name:	kiran	Relation with Applicant	Self
Mobile No:	9999999999		
Documents Attached			
Application			
Bank Passbook			
Action Taken			
<input type="checkbox"/> Approve			
<input type="checkbox"/> Reject			
<input type="checkbox"/> Send SMS To Applicant (if any clarification required)			
Remarks			
Remarks *:	<input type="text"/>		
<input type="button" value="Back"/> <input type="button" value="SUBMIT"/>			

Figure 6: Request details page of MRO login



- ◆ Download all the attached documents from “Documents Attached” panel by clicks links (If Documents attached) as depicted in figure 7.

Documents Attached	
Application	
Bank Passbook	
Action Taken	
<input type="checkbox"/> Approve	
<input type="checkbox"/> Reject	
<input type="checkbox"/> Send SMS To Applicant (if any clarification required)	

Figure 7: Documents details page of MRO login

Note: - Here MRO Sends SMS to citizen if any additional Details required

Action Taken	
<input type="checkbox"/> Approve	
<input type="checkbox"/> Reject	
<input checked="" type="checkbox"/> Send SMS To Applicant (if any clarification required)	
Message To Applicant	
<p>Message to Applicant :</p> <p>(Please use this option to inform applicant in case of any clarification required for your office)</p>	<input type="text" value="CONTACT IN OFFICE WITH RATION CARD"/>
<input type="button" value="Back"/> <input type="button" value="SUBMIT"/>	

Figure 8: Send SMS in request details page

Note: - Here **Applicant Name, House No, Street, Village Name**. Fields are Editable .Based on field report Tahsildar wants edit these Fields if required as depicted in figure 9.

Applicant Details			
Application Number:	DPM011600000569	Ration Card No:	WAP091101900464
Applicant Name:	<input type="text" value="KIRAN"/>	Aadhaar Card No:	216285317388
Status Of the Gas:	YES	House No:	<input type="text" value="2-10"/>
Street:	<input type="text" value="NELLORE"/>	District:	Sri Potti Srimamulu Nellore
Mandal:	Nellore	Village / Ward:	<input type="text" value="SELECT"/> <ul style="list-style-type: none"> AKKACHERUVUPADU ALLIPURAM AMAMCHERLA AMBAPURAM BUJA BUJA NELLORE CHINTAREDDIPALEM DEVARAPALEM DONTHALI GOLLA KANDUKUR GUDIPALLIPADU GUNDLAPALEM KAKUPALLE-I KAKUPALLE-II KALLURPALLE KANDAMURU KANUPARTHIPADU KONDAYAPALEM MANNAVARAPADU
Pincode:	500000	FP Shop No::	
Caste:	OTHERS		
Bank Details:			
Bank Name:	STATE BANK OF INDIA	Branch Name :	
IFSC Code:	SBIN0004724	Account No:	
Informant Details:			
Informant Name:	kiran	Relation with Applicant	
Mobile No:	9999999999		

Figure 9: Editable Fields



- ◆ Based on field report Tahsildar wants approve the request select **Approve** as depicted in figure 10.
- ◆ **Note:** - Based on Tahasildhar action (either Accept/Reject), status (either Approved/Rejected) is generated.

Action Taken

Approve

Reject

Send SMS To Applicant (if any clarification required)

LPG Connection Details

Oil Company :

Gas Agencies :

LPG Connections :

Remarks

Remarks *:

Figure 10: Action taken in request details Page

- ◆ Select oil company, Gas Agency and enter remarks, clicks Submit as depicted in following figure 11.

Action Taken

Approve

Reject

Send SMS To Applicant (if any clarification required)

LPG Connection Details

Oil Company :

Gas Agencies :

LPG Connections : 718

Remarks

Remarks *:

Figure 11: Action taken in request details Page



- ◆ After clicks “submit” button “**updated successfully**” Message will be displayed as depicted in following figure 12.

LPG Connection Details			
Oil Company :	BPC	Gas Agencies :	Lakshmi Prasanna Bharat Gas Agency, Allur
LPG Connections :	718		
Remarks			
Remarks *:	APPROVE		
Updated Successfully.			
Back SUBMIT			

Figure 12: Signing Message

Note: - After Approval, Customer Received Message Like your request for (Deepam Gas connection) has been accepted Vide application Number XXXXXXXXXXXX Transaction Number XXXXXXXXXXXX Request is Approved.

Note: - Now Request is at Agency end.

Procedure for processing at Agency: -

- ◆ Select “Deepam Gas connection requests” from Application Processing. It has been depicted in figure 13.

Application Processing	Click here to View Dashboard	Lakshmi Prasanna Bharat Gas Agency, Allur
DEEPAM GAS CONNECTION REQUESTS		
0		
Application Processing		
User Details		
SSDG Services		

1. **Regarding the DNS issue for MeeSeva department login users, we have created a step by step resolution procedure document as attached below. Follow this document and kindly let us know still if you have any issues. Click here to download for solution**
2. From now on wards all the New Civil Supplies Department Services are available for all districts.
3. As per the instructions received from IG, Police department, the additional sub articles/documents like Indian, Foreign Passport, Bank Passbook, Pattadar Passbook, title deed, postal passbook, ID cards, Ration Card, Certificates, Pension Book, Gas Book/Regulator are added under “Missing/Lost Documents/Articles” service are added. All Kiosk operators can submit the citizen applications and Dept. officers can accept and process the requests. [For official order, please](#)

Figure 13: Deepam Gas connection Process link under Application Processing



- ◆ After selection of “Deepam Gas connection” link, processing window will be displayed. It has been depicted in figure 14.

Deepam Consumer Number Alloted Details			
User Profile			
User Id :	AGENCY-1	Role :	GAS AGENCY
Search Criteria			
From Date :	<input type="text" value="20/09/2015"/>	To Date :	<input type="text" value="20/10/2015"/>
Mandal *:	<input type="text" value="SELECT"/>	Status *:	<input type="text" value="SELECT"/>
<input type="button" value="Get Details"/>			

Figure 14: Agency processing window in Request screen

- ◆ Select from date & to date by using calendar controls as depicted in figure 15.

Note: - Here, to date must be prior to Current date.

Deepam Consumer Number Alloted Details			
User Profile			
User Id :	AGENCY-1	Role :	GAS AGENCY
Search Criteria			
From Date :	<input type="text" value="20/09/2015"/>	To Date :	<input type="text" value="20/10/2015"/>
Mandal *:	<input type="text" value="SELECT"/>	Status *:	<input type="text" value="SELECT"/>
<input type="button" value="Get Details"/>			

Figure 15: Selection of dates in Agency processing window

- ◆ Select “Mandal” from request Mandal drop down list as depicted in figure 16.

Deepam Consumer Number Alloted Details			
User Profile			
User Id :	AGENCY-1	Role :	GAS AGENCY
Search Criteria			
From Date :	<input type="text" value="20/09/2015"/>	To Date :	<input type="text" value="20/10/2015"/>
Mandal *:	<input type="text" value="SELECT"/>	Status *:	<input type="text" value="SELECT"/>
<input type="button" value="Get Details"/>			

Figure 16: Selection of Mandal in Agency processing window



- ◆ Select Status (To be Allotted) and Click “Get Details” button to display requests as depicted in figure 17.

Deepam Consumer Number Alloted Details			
User Profile			
User Id :	AGENCY-1	Role :	GAS AGENCY
Search Criteria			
From Date :	20/09/2015	To Date :	20/10/2015
Mandal *:	SELECT	Status *:	SELECT
		<input type="button" value="Get Details"/>	

Figure 17: Get Details button in Agency processing window

- ◆ All “To be allotted” Requests are displayed as depicted in figure 18.

Deepam Consumer Number Alloted Details								
User Profile								
User Id :	AGENCY-1			Role :	GAS AGENCY			
Search Criteria								
From Date :	20/09/2015			To Date :	20/10/2015			
Mandal *:	Allur			Status *:	To be Alloted			
					<input type="button" value="Get Details"/>			
Deepam Consumer Number Details From 20/09/2015 To 20/10/2015								
Sl.No.	Application Number	Applied Date	Name	Mandal	Status	Connection Issued		Consumer Number
1	DPM011500000347	12/10/2015	surya	Allur	To be Alloted	15/10/2015	(DD/MM/YYYY)	1245689
2	DPM011500000445	16/10/2015	surya	Allur	To be Alloted	12/10/2015	(DD/MM/YYYY)	123456
3	DPM011500000457	19/10/2015	KAVITHA	Allur	To be Alloted	10/12/2015	(DD/MM/YYYY)	1234568

Figure 18: Requests in Agency processing window



- ◆ Click on the Request which has to be verifying at Agency side, if there is any Modifications/Wrong Dealer. **Agency** can forward the application to DSO with **Reason** for corrections as depicted in figure 19.

Sl.No.	Application No	Applied Date	Name	Mandal	Status	Connection Issued	Consumer Number
1	DPM011500000293	09/10/2015	LAKSHMI G	Nellore	To be Alloted	<input type="text"/> (DD/MM/YYYY)	<input type="text"/>
2	DPM011500000412	12/10/2015	TEST	Nellore	To be Alloted	<input type="text"/> (DD/MM/YYYY)	<input type="text"/>
3	DPM011600000566	04/02/2016	kumar phani	Nellore	To be Alloted	<input type="text"/> (DD/MM/YYYY)	<input type="text"/>
4	DPM011600000567	04/02/2016	adi	Nellore	To be Alloted	<input type="text"/> (DD/MM/YYYY)	<input type="text"/>
5	DPM011600000569	04/02/2016	P KIRAN	Nellore	To be Alloted	<input type="text"/> (DD/MM/YYYY)	<input type="text"/>

View LPG Application Details

Applicant Details			
Application Number:	DPM011500000293	Ration Card No:	WAP064200200184
Applicant Name:	LAKSHMI G	Aadhaar Card No:	748961572349
Status Of the Gas:	YES	House No:	17-1-388/c/9
Street:	cdgdfg34	District:	Sri Potti Sriramulu Nellore
Mandal:	Nellore	Village/Ward:	DONTHALI
Pincode:	575785	FP Shop No::	0642002
Caste:	OTHERS	Reason:	<div style="border: 1px solid gray; padding: 2px;"> Select ▼ </div> <div style="border: 1px solid gray; padding: 2px; margin-top: 2px;"> Modifications Wrong Dealer </div>

Forward to DSO

Updated Successfully

Figure 19: Forward to DSO for Modifications/Wrong Dealer

- ◆ If there is no modifications, Select the Request which has to be processed and enter **Connection Issued Date**, **Consumer Number** and clicks **Submit** button as depicted in figure 20.



Deepam Consumer Number Alloted Details

User Profile
 User Id : AGENCY-1 Role : GAS AGENCY

Search Criteria
 From Date : 20/09/2015 To Date : 20/10/2015
 Mandal * : Allur Status * : To be Alloted

Get Details

Deepam Consumer Number Details From 20/09/2015 To 20/10/2015

Sl.No.	<input type="checkbox"/>	Application Number	Applied Date	Name	Mandal	Status	Connection Issued	Consumer Number
1	<input type="checkbox"/>	DPM011500000347	12/10/2015	surya	Allur	To be Alloted	15/10/2015 (DD/MM/YYYY)	1245689
2	<input type="checkbox"/>	DPM011500000445	16/10/2015	surya	Allur	To be Alloted	12/10/2015 (DD/MM/YYYY)	123456
3	<input checked="" type="checkbox"/>	DPM011500000457	19/10/2015	KAVITHA	Allur	To be Alloted	20/10/2015 (DD/MM/YYYY)	3060389
4	<input type="checkbox"/>	DPM011500000458	19/10/2015	hjfjhghj	Allur	To be Alloted	(DD/MM/YYYY)	
5	<input type="checkbox"/>	DPM011500000461	19/10/2015	jghjghjk	Allur	To be Alloted	19/10/2015 (DD/MM/YYYY)	
6	<input type="checkbox"/>	DPM011500000462	19/10/2015	test	Allur	To be Alloted	16/10/2015 (DD/MM/YYYY)	12345656
7	<input type="checkbox"/>	DPM011500000464	19/10/2015	gruyuty	Allur	To be Alloted	15/10/2015 (DD/MM/YYYY)	123456
8	<input type="checkbox"/>	DPM011500000465	20/10/2015	KAVITHA	Allur	To be Alloted	(DD/MM/YYYY)	

Update Status

Figure 20: Request select and status updating in Agency processing window

- ◆ After Clicks Update status button “**updated successfully**” Message will be displayed as depicted in figure 21.

Deepam Consumer Number Alloted Details

User Profile
 User Id : AGENCY-1 Role : GAS AGENCY

Search Criteria
 From Date : 20/09/2015 To Date : 20/10/2015
 Mandal * : Allur Status * : To be Alloted

Get Details

Updated Successfully

Deepam Consumer Number Details From 20/09/2015 To 20/10/2015

Sl.No.	<input type="checkbox"/>	Application Number	Applied Date	Name	Mandal	Status	Connection Issued	Consumer Number
1	<input type="checkbox"/>	DPM011500000347	12/10/2015	surya	Allur	To be Alloted	15/10/2015 (DD/MM/YYYY)	1245689
2	<input type="checkbox"/>	DPM011500000445	16/10/2015	surya	Allur	To be Alloted	12/10/2015 (DD/MM/YYYY)	123456
3	<input type="checkbox"/>	DPM011500000457	19/10/2015	KAVITHA	Allur	To be Alloted	10/12/2015 (DD/MM/YYYY)	1234568
4	<input type="checkbox"/>	DPM011500000458	19/10/2015	hjfjhghj	Allur	To be Alloted	(DD/MM/YYYY)	
5	<input type="checkbox"/>	DPM011500000461	19/10/2015	jghjghjk	Allur	To be Alloted	19/10/2015 (DD/MM/YYYY)	
6	<input type="checkbox"/>	DPM011500000462	19/10/2015	test	Allur	To be Alloted	16/10/2015 (DD/MM/YYYY)	12345656
7	<input type="checkbox"/>	DPM011500000464	19/10/2015	gruyuty	Allur	To be Alloted	15/10/2015 (DD/MM/YYYY)	123456

Update Status

Figure 21: Status Updated Message



Procedure for processing at District Supply officer: -

In DSO process the following facilities have to be provided.

- a. Only Forwarded by Gas Agencies requests should appear in the login
 - b. In Case of Correction - Edit option should be provided to the following fields. - Applicant Name, House No, Street, Village Name.
 - c. In Case of the Agencies change - All Gas agencies belongs to that Mandal should appear so that the DSO can select the correct one.
 - d. A provision provided to DSO to Re Forward the requests to Gas Agencies, which are forwarded by the Gas Agencies for the corrections.
- ◆ Select “Deepam Gas connection” from Application Processing. It has been depicted in figure 22.

Application Processing

Deepam Gas Connection Requests

User Details

Upload Facsimile Signature

0

Application Processing

User Details

Reports

Mandal Wise Transaction Report

Service - Category wise SLA Monitoring

SSDG Services

[Click here to View Dashboard](#) B. Narsinha Reddy

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2. From now on wards all the New Civil Supplies Department Services are available for all districts.
3. As per the instructions received from IG, Police department, the additional sub articles/documents like Indian, Foreign Passport, Bank Passbook, Pattadar Passbook, title deed, postal passbook, ID cards, Ration Card, Certificates, Pension Book, Gas Book/Regulator are added under "Missing/Lost Documents/Articles" service are added. All Kiosk operators can submit the citizen applications and Dept. officers can accept and process the requests. [For official order, please click Here..!!](#)

Figure 22: Deepam Gas connection Process link under Application Processing

- ◆ After selection of “Deepam Gas connection” link, processing window will be displayed. It has been depicted in figure 23.

Processing - Deepam Gas Connection			
User Profile			
User Id :	NLR-DSO-1	Role :	District Supply Officer
Pending : 3	Forwarded : 9		

You are viewing page 1 of 0

Figure 23: DSO processing window in Deepam Gas connection screen



- ◆ Clicks pending as depicted in figure 24.

Processing - Deepam Gas Connection			
User Profile			
User Id :	NLR-DSO-1	Role :	District Supply Officer
Pending : 3	Forwarded : 8		

You are viewing page 1 of 0

Figure 24: Selection of requests in DSO processing window

- ◆ All “Pending” Requests are displayed as depicted in figure 25.

Processing - Deepam Gas Connection			
User Profile			
User Id :	NLR-DSO-1	Role :	District Supply Officer
Pending : 3	Forwarded : 8		

Deepam Gas Connection

You are viewing page 1 of 1

S.No.	Application No	Applicant Name	Mandal	Application Date	RationCard Number	Village
1	DPM011500000207	MARUTHII	Nellore	10/9/2015 3:28:42 PM	WAP064200200182	KONDAYAPALEM
2	DPM011500000293	LAKSHMI G	Nellore	10/9/2015 5:50:46 PM	WAP064200200184	DONTHALI
3	DPM011600000570	ANIL KUMAR	Nellore	2/4/2016 3:44:38 PM	WAP091800300595	NELLORE-II (U)

Figure 25: Requests in DSO processing window

- ◆ Select the Request which has to be processed as depicted in figure 26.

Processing - Deepam Gas Connection			
User Profile			
User Id :	NLR-DSO-1	Role :	District Supply Officer
Pending : 3	Forwarded : 8		

Deepam Gas Connection

You are viewing page 1 of 1

S.No.	Application No	Applicant Name	Mandal	Application Date	RationCard Number	Village
1	DPM011500000207	MARUTHII	Nellore	10/9/2015 3:28:42 PM	WAP064200200182	KONDAYAPALEM
2	DPM011500000293	LAKSHMI G	Nellore	10/9/2015 5:50:46 PM	WAP064200200184	DONTHALI
3	DPM011600000570	ANIL KUMAR	Nellore	2/4/2016 3:44:38 PM	WAP091800300595	NELLORE-II (U)

Figure 26: Request selection in DSO processing window



- ◆ If Reason for forwarding is **Modifications** Edit the required Details (Applicant Name, House No, Street, and Village Name) and submit the application as depicted in figure 28.

Applicant Details			
Application Number:	DPM01150000293	Ration Card No:	WAP064200200184
Applicant Name:	LAKSHMI G	Aadhaar Card No:	748961572349
Status Of the Gas:	YES	House No:	17-1-388/c/9
Street:	cdgdfg34	District:	Sri Potti Sriramulu Nellore
Mandal:	Nellore	Village/Ward:	DONTHALI
Pincode:	575785	FP Shop No.:	0642002
Caste:	OTHERS	Reason for Forwarding:	Modifications

To be Changed details	
Applicant Name :	LAKSHMI G

Remarks	
Remarks *:	forward

[Back](#) [SUBMIT](#)

Figure 28: Editable fields in DSO login

- ◆ If Reason for forwarding is **Wrong Dealer** select Oil Company, Mandal, Gas Agency and submit the application as depicted in figure 29.

LPG Connection Details			
Oil Company :	BPC	Mandal :	Nellore
Gas Agencies :	M/s. Hari Pushkar Bharat Gas Distributors, Nellore	LPG Connections :	292

Remarks	
Remarks *:	forward

[Back](#) [SUBMIT](#)

Figure 29: Updating Wrong Dealer Details in DSO login



- ◆ After clicks “submit” button “**updated successfully**” Message will be displayed as depicted in following figure 30.

The screenshot shows a web form with a green header bar labeled 'Remarks'. Below the header, there is a text area labeled 'Remarks *:' containing the word 'forward'. A red rectangular box highlights a green message that says 'Updated Successfully.'. At the bottom of the form, there are two buttons: 'Back' and 'SUBMIT'.

Figure 30: Signing Message

Note: - Now Request is at Agency end. After Forwarding DSO with Modification, agency login again and enter **Connection Issued Date**, **Consumer Number** and clicks **Submit** button